



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, 551ST SIGNAL BATTALION
BLDG 25605, BARNES AVE
FORT GORDON GA 30905

ATZH-TBB

1 October 2016

MEMORANDUM FOR RECORD

SUBJECT: Policy Memorandum No. 3 – Equal Opportunity/Consideration of Others Policy


1. Reference: AR 600-20, Army Command Policy, 6 November 2014, 15th Regimental Signal Brigade Equal Opportunity Policy
2. The US Army will provide equal opportunity and fair treatment for military personnel, Family members, and civilian employees without regard to race, color, gender, religion, national origin, or sexual orientation, and provide an environment free of unlawful discrimination and offensive behavior. This policy applies on and off post, on and off duty, in working/living and recreational environments.
3. Soldiers and Civilians of the 551st Signal Battalion will not compromise the principles of the Equal Opportunity program. Everyone will treat individuals fairly based on merit, fitness, capability, and potential, regardless of their race, color, gender, religion, national origin, or sexual orientation. I will not tolerate any offensive behavior or form of discrimination.
4. Individuals must take personal responsibility and address instances of discrimination or offensive behavior to their chain of command, Company/Battalion Equal Opportunity Leader (EOL), or the Brigade Equal Opportunity Advisor (EOA). Commanders at all levels will take appropriate action in cases of illegal discrimination or offensive behavior.
5. Commanders, supervisors, and civilians will take action to support the Army and unit Equal Opportunity programs. Proactive leadership ensures the success of the program and facilitates a positive work environment.
6. Commanders will take appropriate action to prevent incident of intimidation, harassment, or reprisal against individuals that file an EO complaint. Should individuals be threatened with such an act, or should an act of reprisal occur, they must report these circumstances to the Chain of Command or Inspector General. The contact number for the Inspector General (IG) is 706-791-4565.
7. Consideration of Others (CO2) is defined as "Those actions that indicate a sensitivity to and regard for the feelings and needs of others and an awareness of the impact of one's own behavior on them; being supportive of and fair with others."

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8. Equal Opportunity programs, and personnel, play a key supporting role in the Consideration of Others philosophy. CO2 can assist Leaders in developing an environment in which Soldiers, Family members, and Civilians treat one another with dignity and respect. Environments where Consideration of Others is not practiced can easily lead to Equal Opportunity violations and can be indicators of Equal Opportunity concerns.

9. The point of contact for this memorandum is the Battalion Equal Opportunity Leader, SSG David Foster at david.m.foster.mil@mail.mil or 706-791-2188.


ALTON J. JOHNSON
LTC, SC
Commanding